

JANNAF Policy on Papers

The “Publication Clearance Form for *JANNAF Journal* Manuscripts” must be submitted with the appropriate information and signature, indicating the approval of your government sponsor or program management to publish your paper.

Manuscripts submitted for publication in the *JANNAF Journal* must be accompanied by this official JANNAF Publication Clearance Form. Internal paper release forms from other organizations will not be accepted.

The form can be found on pages 2-3.

Distribution Statement Usage in JANNAF

- Per DoD Directive 5230.24, distribution statements are meant for “secondary” distribution.
- By signing this JANNAF Publication Clearance Form, the releasing official is permitting the JHU-WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the distribution statement criteria outlined on this form.

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All printed and electronic, including digital, technical documents that are determined to contain Controlled Unclassified Information (CUI) data shall be marked accordingly. This includes, but is not limited to, all publications marked for Distribution Statement C or D, or containing export-controlled information.

These documents should be marked “CUI” at the top and bottom of each page, and include a CUI designation indicator at the bottom right of the cover or first page. For additional marking guidance, please refer to <https://www.archives.gov/cui>, and for organization-specific guidance, speak with your security personnel or government sponsor.

Example CUI designation indicator:

Controlled by: U.S. Air Force
Controlled by: AFRL/RQR
CUI Category: CTI, EXPT
Distribution Statement: C
POC: John Doe, 111-111-1111

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“WARNING – This document contains technical data whose export is restricted by the Arms Export Control Act (Section 2751 of Title 22, United States Code) or the Export Control Reform Act of 2018 (Chapter 58 Sections 4801-4852 of Title 50, United States Code). Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25 and DoD Instruction 2040.02.”

Note:

- The Export Control Warning cannot be used alone if the technical paper is DoD/DoE funded.
- All technical documents using the reason “Critical Technology”, “Export Controlled”, or “Direct Military Support” also must add the Export Control Warning below the Distribution Statement.

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All technical documents marked with distribution statements C or D must also be marked with this Destruction Notice:

Classified documents, follow the procedures in DoD 5200.22-M, National Industrial Security Program Manual, Chapter 5, Section 7. Unclassified, limited documents: Destroy by any method that will prevent disclosure of contents or reconstruction of the document.

Questions

For assistance in completing this form, contact Mary Gannaway, Facility Security Officer, at 410-992-7300, ext. 211 or mgannaway@erg.jhu.edu or Nicole Miklus, Journal Managing Editor, at 410-992-7303 or nmiklus@erg.jhu.edu.

Submission

Upon completion, and signature of this document by your approval office, please upload pages 2-3 to the Journal Small Teams site or send to nmiklus@erg.jhu.edu.

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Publication Clearance Form for *JANNAF Journal* Manuscripts

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For all manuscripts, the qualified releasing official is permitting the JHU-WSE Energetics Research Group, the JANNAF Support Contractor, to publish and disseminate this material in accordance with the distribution statement criteria outlined on this form to qualified government, industrial, and academic subscribers within the JANNAF community. Those recipients must then follow the distribution criteria or obtain authorization from the originating command for secondary distribution to entities who do not meet the distribution criteria.

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* **DoD Funded:** work performed under DoD contract, subcontract, or grant.
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If applicable, provide government contract or grant number(s) under which work was performed:

*Releasing Official's Name & Title:

*Phone:

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*Signature:

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* Controlled Unclassified Information (CUI)

Use this information to generate the CUI designation indicator that must be placed in the lower right portion of page 1 of your paper. An example is provided on page 1 of this document. Papers determined to contain CUI must also, at a minimum, include "CUI" or "CONTROLLED" at the top and bottom of each page.

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Controlled By (Controlling Organization/Agency):

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CUI Category (Select one or more from list [here](#) or provided by your organization):

Select one (1) and provide required additional information. (Note: Selection may not conflict with the publication's Distribution Statement dissemination criteria.)

Distribution Statement (Must match Distribution Statement selected on next page):

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Information for Point of Contact (POC) Responsible for CUI (Note: POC should belong to Controlling Organization/Office)

POC Name:

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Please select one applicable statement from the options below & include on Page 1 of your manuscript.

Distribution C: Distribution authorized to US Government agencies and their US contractors; (insert reason); (insert date of determination). Other requests for this document shall be referred to (insert controlling government office and address).

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Software Documentation; Specific Authority; Export Controlled (add Export Control Warning); Vulnerability Information

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*Distribution Statement C papers will be both in print and in JDOC, and

*Distribution Statement D papers will be digital only with metadata only visible in JDOC.

Additional Statements and Markings (Include any required additional statements/markings on Page 1 of your manuscript.)

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* Indicates a required field

Revised: 4/19/2023